

# LONDON BOROUGH OF HAMMERSMITH & FULHAM

**Report to:** Full Council

**Date:** 19/01/2022

**Subject:** Review of the Constitution

**Report of:** The Leader of the Council

**Report author:** David Abbott, Head of Governance

**Responsible Director:** Rhian Davies, Director of Resources / Monitoring Officer

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## SUMMARY

This report asks Council to note updates to the Economy Register of Authorities.

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## RECOMMENDATIONS

1. That the updates to the Economy Register of Authorities, detailed in Appendix 1, be noted.
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**Wards Affected:** None

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<b>Our Values</b>	<b>Summary of how this report aligns to the H&amp;F Values</b>
Taking pride in H&F	Ensuring a high standard of governance across the Council.

## Financial Impact

The recommendations in this report have no direct financial implications.

*Andre Mark, Finance business partner, signed on 7 January 2022*  
*Verified by Emily Hill, Director of Finance*

## Legal Implications

The Local Government Act 2000 requires the Council to have and maintain a Constitution. The Monitoring Officer is satisfied that the Council's Constitution continues to fulfil its stated purposes, as set out in Article 1 of the Constitution.

*Adesuwa Omoregie, Assistant Director, Legal Services, signed on 7 January 2022*

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## **Background Papers Used in Preparing This Report**

The Council's Constitution: [www.lbhf.gov.uk/constitution](http://www.lbhf.gov.uk/constitution)

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### **DETAILED ANALYSIS**

#### **Proposals and Analysis of Options**

1. The Constitution sets out how the Council operates, how decisions are made and the procedures that are followed to ensure business is conducted in an efficient, transparent, and accountable manner.
2. The Monitoring Officer has a duty to keep the Constitution under review and has delegated authority to amend the Constitution where there has been a change in law, job title, structure, rearrangement of job responsibilities or for general administrative convenience. All extensive changes to the Constitution, however, must be approved by Full Council.

#### **Reasons for Decision**

3. The Council's Monitoring Officer is required to review the Council's Constitution each year to ensure that its aims and principles are given full effect in accordance with Article 15 of the Constitution.

#### **Updates to the Departmental Registers of Authorities**

4. The Departmental Registers of Authorities are regularly updated to reflect changes in organisational structure, job titles, and any recent changes in legislation. The latest updates to the Economy register are detailed in Appendix 1.

### **LIST OF APPENDICES**

Appendix 1 – Updates to the Economy Register of Authorities

## Appendix 1

### Updates to the Economy Register of Authorities

The following updates to the Economy register of authorities have been approved by the Monitoring Officer and are presented to Full Council for information and noting.

<b>Decision / Function</b>	<b>Authorised Officers</b>
a) Authorisation of contract awards and contract variations (including extensions) up to £100,000.	a. Chief Housing Officer, Chief Planning Officer, Assistant Director of Operations, Assistant Director of Resident and Building Safety, Assistant Director Place Services, Assistant Director for the Economy, Assistant Director Housing Management, Strategic Head of Area Regeneration
b) Authorisation of contract variations with no forecast net effect on expenditure	b) Head of Contract Governance in consultation with Economy Finance